

CGColeman Services

Charlyne G. Coleman

Financial Services:

- **Tax preparation for estate, trusts and individuals**
- **Assistance in routine financial matters, tracking, paying, organizing, correspondence and bookkeeping**
- *Are you sandwiched between work, your children and handling financial responsibilities for other family members or a friend?*
- *Would professional expertise in keeping track of financial matters be a relief for you, your family or friends?*
- *Do you need help analyzing and understanding your financial statements?*
- *Do you feel overwhelmed with balancing your checkbook, and paying bills on time and/or organizing information particularly for tax preparation?*
- *Would it be beneficial to have an experienced trusted expert assist you with business and various other correspondences?*
- *Do you need assistance with wearisome and time-consuming important paperwork and bookkeeping?*
- *Do you need help with tax matters related to caregivers or household employees?*

**My assistance can help you and relieve the stress
of these tedious and potentially confusing tasks.**

Willing to meet with you in your home or my residence or via telephone by appointment

Charlyne G. Coleman

25 Years Experience

Bonded ~ Licensed

References Available Upon Request

No Charge for Initial Consultation

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